

Minutes - ACBL Board Unit 380

Date: November 7, 2019

Time: 3:42 pm

Place: Belton Bridge Center

Present: Alison Mann (President), John Randall (Vice President), Julie Reiser (Secretary), Linda Randall (at-large member), Peg Kenny (Treasurer), Molly Evetts (at-large member) and Norman Duttweiler (Parliamentarian).

Approval of minutes: The minutes of the September 11, 2019 Board meeting had been sent to the members via email and approved.

Treasurer's report: Peg had sent out the financial reports via email to the Board members. Currently, the cash balance has increased over \$3,400 from this time last year. Our cash balance is currently \$28,012, which includes money in the Money Market Account and the CD. There are some expenses anticipated in the near future, including property taxes. Molly made a motion to approve the financials and John seconded, and the financial reports were approved. Peg had prepared a summary report comparing balances from 2018 with 2019 which is included below:

	Total	Checking	Money Market	CD
Cash Balances 12/31/17	\$ 15,256.95	\$ 1,801.97	\$ 7,844.23	\$ 5,610.75
Operating Income	6,072.64	6,026.40	6.97	39.27
Investing Activities				
Building Improvements	(341.76)	(341.76)		
Other Assets	(291.26)	(291.26)		
Depreciation	3,904.00	3,904.00		
Net cash provided by Investing Activities	3,270.98	3,270.98		
Cash Transfer		(4,000.00)	4,000.00	
Net Cash Increase for period	9,343.62	5,297.38	4,006.97	39.27
Cash Balances 12/31/18	\$ 24,600.57	\$ 7,099.35	\$ 11,851.20	\$ 5,650.02
Operating Income 10/31/19	4,599.08	4,568.61	11.83	18.64

Contributions	3,604.23	3,604.23		
Operating Income including contributions	8,203.31	8,172.84	11.83	18.64
Investing Activities				
Building Improvements	(6,142.71)	(6,142.71)		
Other Assets	(2,221.02)	(2,221.02)		
Depreciation	3,571.88	3,571.88		
Net cash provided by Investing Activities	(4,791.85)	(4,791.85)		
Cash Transfer		(1,331.34)		1,331.34
Cash Balances 10/31/19	\$ 28,012.03	\$ 9,149.00	\$ 11,863.03	\$ 7,000.00
Cash Increase	\$ 3,411.46	\$ 2,049.65	\$ 11.83	\$ 1,349.98

Upcoming expenses
Property taxes - \$1,400
Cooler repairs - \$300
Web Services - \$275

Old Business:

- a. New bulletin board: Norman purchased a new bulletin board for the closet door. Resolved.
- b. Nominating Committee and nominations for the 2020 Board: John, Linda and Norman will not be continuing on the Board. Three persons have been nominated by the Nominating Committee: Stephanie Morgan, Pat Calhoon, and Jean Wiborg. The President will announce the nominations at the holiday party.
- c. Kitchen and Bookshelf organization: Thanks to Linda Randall and Stephanie Morgan for organizing the kitchen area and the bookshelves.
- d. Tournaments update: The March 21, 2020 Intermediate/Novice tournament flyer has been made, and the chair positions have been filled. For the Down Country Sectional April 24-26, 2020, Alison Mann and Evelyn Colson will co-chair. In an effort to train new Tournament Chairs and hospitality chairs, two people will serve as hospitality chairs for each day of the tournament. The flyer has yet to be prepared.

- e. Repair of sidewalk: Alison reported that the portion of the sidewalk adjacent to the front of the building has been repaired at a cost of \$400.
- f. Bridge lessons: Linda R. reported that the portion of the website dealing with bridge lessons has been updated. However, the old photos need to be replaced with more current ones.

New Business:

- a. Vandalism: The vandalism on the wall at the rear of the building has been repaired. Engels performed the repairs at no cost. The repaired area still needs to be painted. A police report for the damage has been filed.
- b. Weeds/grass around the building: Alison paid to have the weeds and grass removed from around the building. Alison is seeking quotes for leveling, laying plastic sheeting, and covering with gravel to prevent further weed growth.
- c. Case for tournament boards: The case holding boards which are used for tournaments is broken and needs to be replaced. Molly moved that we ask Barbara H. to order a new case. Peg seconded the motion and the motion was approved.
- d. Business cards: Linda proposed that we obtain business cards to hand out to persons stopping by the club for information. Molly offered to order and design the cards. John motioned that this be done, Julie seconded, and the motion was approved.
- e. Advertising: Linda reported that she and John have been paying for advertisements in the Las Cruces Bulletin this past year. The cost is \$209 per month. ACBL has been reimbursing them for half of the cost. There is an agreement with the Bulletin to continue this monthly advertising until June. Molly moved that beginning in January the club reimburse the Randalls for their advertising expenses. Norman seconded the motion and the motion was approved. The new Board will re-consider this expense as June approaches.
- f. ACBL Live: The game directors are now posting to this new website. So far, this has been at no cost to the club.
- g. Annual Meeting Holiday party: The holiday party and annual meeting will be on Saturday, December 14. The luncheon will begin at 11:30, followed by election of the new Board members. Norman has volunteered to organize the food. Linda Spengler will be the Director.
- h. Accomplishments of the past year: Ellen Schneider has been trained as a Director, passed the exam with a very high score, and is currently running some of the Saturday games. Cliff Denton, John Randall, and Roy Falck have taken over the bridge lessons. New chairs were purchased, and new table cloths were sewn by club members. They look very nice. Repairs were made to rear wall of the building. The 20th anniversary party was held in June which was a great success. John Randall received the District 17 Goodwill Ambassador Award.
- i. Volunteer of the year: The Board decided that Cliff Denton has earned the honor of being the volunteer of the year.

Adjournment: Linda motioned to adjourn, Peg seconded and the meeting was adjourned at 4:55 pm.

Submitted,

Julie Reiser, Secretary